

CONSTRUCTION/SALES TRAILER PERMIT APPLICATION

In accordance with Chapter 24, Article VI and Chapter 5 Article I
of the City Code

All information requested in this application must be answered completely.

Application No.	_____
Date	_____
Approvals:	
Code	_____ Date _____
Zoning	_____ Date _____
Total Fee	_____
Application Fee	_____
Amount Due	_____

1. SUBJECT PROPERTY

Street Address _____
Subdivision _____

2. APPLICANT

Name _____ Title _____
Street Address _____ Suite No. _____
City _____ State _____ Zip Code _____
Telephones: Work _____ Daytime _____

3. CONTRACTOR

Name _____ Maryland License No. _____
Street Address _____ Suite No. _____
City _____ State _____ Zip Code _____
Telephone _____

4. PROPERTY OWNER

Name _____
Street Address _____ Suite No. _____
City _____ State _____ Zip Code _____
Telephones: Work _____ Daytime _____

5. BUSINESS OWNER/OCCUPANT

Business Name _____
Business Owner's Name _____
Business Owner's Address _____ Suite No. _____
City _____ State _____ Zip Code _____
Telephones: Work _____ Daytime _____

6. PERMIT TYPE (check one only)

☐ CONSTRUCTION TRAILER ☐ SALES TRAILER

7. WORK DESCRIPTION AND GENERAL LOCATION OF TRAILER:

8. PROJECT DETAIL INFORMATION

_____ Number of months to be used

_____ Square footage of trailer(s)

_____ Number of trailer(s)

☐ Yes ☐ No Auto sprinkler system

SALES TRAILER ONLY:

☐ Yes ☐ No Deck/stairs/ramp attached to trailer

I hereby certify that I have read and examined this application and that all statements are true and correct; furthermore, I certify that I am the Owner or Lessee of the property, or Agent or either, or the licensed Engineer, Architect, or Contractor employed in connection with this proposed work, and that the proposed work is authorized by the Owner in fee, and I am authorized to make such application.

Applicant's Name (*please print*) _____

Applicant's Signature _____

Date _____

Daytime Telephone _____

SPECIAL CONDITIONS

CONSTRUCTION and/or SALES TRAILER PERMIT (TEMORARY STRUCTURE)

CONSTRUCTION TRAILER PERMIT

FEE: Occupancy \$120

REQUIREMENTS:

- 1. Trailer location must have zoning approval by a City planner.**
Site plan must be submitted showing trailer location.
- 2. Electrical service connection must be inspected by the City electrical inspector.**
Service connection must be done by an electrician licensed in the City.
- 3. Trailer must be properly set and anchored,** located in an area that does not endanger public safety, and does not obstruct any potential fire lane.
- 4. Drinking water and sanitary facilities must be provided.**
Use of bottled water and portable toilet facilities are allowed.
If hookup to public water and sewer is planned, permit and inspections from WSSC are required.

SALES TRAILER PERMIT

FEE: Occupancy \$120
 Building \$80 (see # 3 below)

REQUIREMENTS:

- 1. All four requirements listed above for construction trailers must be met.**
- 2. Trailer must have valid State of Maryland approval sticker.**
- 3. If a landing, ramp, stairs, etc., are to be built, then the following is required:**
 - a. Plans (2 copies) must be submitted showing all details of construction.
 - b. A building permit fee of \$80 will be charged.
- 4. All required electrical and building/occupancy inspections must be obtained** before any use and/or occupancy takes place. (Inspector will issue document in field confirming occupancy approval.)